

Final Grade Setup using PowerSchool Gradebook

Sign in to Gradebook

1. Double click on the "Gradebook Login" icon on your laptop desktop
2. Sign in using your network username and password

Final Grade Setup

By default, final grades are calculated by total points. You will only need to set up final grades if you want to use a different calculation method.

1. Click the **Grade Setup** tab
2. Click the **Calculations** mode
3. Select a term to work with by clicking it in the upper pane

If you do not see the terms you wish to work with, select a different term from the menu above the class list on the left.

4. Choose the calculation method, term weights or category weights
5. Enter weights for the terms or categories chosen
6. Click **Save**

Calculate S1 final grade using:

Total points Number of low scores to discard:

Term weights

Category weights

Name	Weight	Percent	Drop Low
Homework	30	30.0%	0
Project	10	10.0%	0
Quiz	20	20.0%	0
Test	40	40.0%	0

+ add category - remove