

Cuyahoga Community College (Tri-C®) College Credit Plus Admission Checklist



The College Credit Plus program allows students to enroll concurrently in middle or high school and in college courses. **All CCP students must submit an Intent to Participate Form to their middle or high school (or to the Ohio Department of Education for private schools and home schools) by the State's deadline.** Contact your middle/high school counselor for this form. Private and home school students should refer to the [Ohio Department of Education College Credit Plus website](#) for funding and important dates. All steps in the admission checklist below must be completed prior to registering for CCP courses.

1. Apply to Tri-C

- Apply for admission at www.tri-c.edu/ccpapply
 - To complete your application, you will need your social security number, personal email address, and an electronic signature by a parent/guardian.
 - You will receive an email notification with your Tri-C student ID number after your application is processed.

2. Send in Transcript

- Submit middle school report card or high school transcript to your campus CCP coordinator.
 - Printed and electronic transcripts accepted. See CCP coordinator contact information below.
 - Your transcript is used to determine CCP eligibility and placement. To be eligible for CCP, a student must meet one of the following conditions:
 - An unweighted, cumulative GPA of 3.0 or higher
 - A qualifying score on State-approved exam (i.e. ACT, SAT or ALEKS)
 - An unweighted, cumulative GPA of 2.75-2.99 and completion of grade 10 or higher

3. Tri-C Placement

- Once a student is considered eligible, they must be placed into college-level coursework.

For College-level English, students can be placed using GPA, state-approved exam score or Tri-C's English placement test.

For math, students can be placed using GPA, state-approved exam score or a proctored ALEKS placement test.

For detailed information on what placement method is best for you, visit tri-c.edu/ccpplacementtesting

Math placement is required only for Tri-C courses with a math prerequisite.

ACT or SAT scores can waive a student from taking Tri-C's placement tests.		
	Math	English
ACT	21+	18+
SAT	520+	480+

4. Admission Decision

- Your decision letter will be sent via email, with instructions on next steps.

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Logging into *my Tri-C space*

As soon as your application is processed, the College will generate your my Tri-C space account. Here, you will find important information regarding placement testing, accessing student email, and course planning. You can also access your student email through *my Tri-C space*. Check your email regularly for important updates.

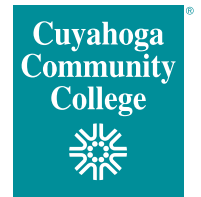
1. Go to my.tri-c.edu
2. Click “Change Your Password” to create a password.
3. Enter your Tri-C ID (S#) and click “Continue.”
4. Enter your date of birth as your old password.
(M/D/YYYY format with no leading zeros.)
5. Create a new password. Re-enter the password.
6. Click the Change button. You will be redirected to the *my Tri-C space* login page.
7. Log in using your Tri-C ID and the password you just created. (You will need to create a new password every 120 days.)

CCP Office Contacts		
Campus	Address	Email
Eastern Campus	4250 Richmond Road Highland Hills, OH 44122	ccpeast@tri-c.edu
Metropolitan Campus	2900 Community College Ave. Cleveland, OH 44115	ccpmetro@tri-c.edu
Western Campus and Brunswick University Center	11000 Pleasant Valley Road Parma, OH 44130	ccpwest-brunswick@tri-c.edu
Westshore Campus	31001 Clemens Road Westlake, OH 44145	ccpwestshore@tri-c.edu

Cuyahoga Community College (Tri-C®)

College Credit Plus /

ELIGIBILITY AND PLACEMENT



Effective Academic Year 2018-2019, high school students interested in College Credit Plus (CCP) must be considered eligible to participate. Eligibility requirements are determined by the Ohio Department of Education. Once eligibility is determined, the student must meet Tri-C placement requirements.

Determining Eligibility

Students are eligible for the College Credit Plus program if they meet any of the following criteria:

1. Obtain a remediation-free score on one of the state-approved exams
- ACT (English 18/Math 22) - SAT (English 480/Math 530) - ALEKS (46)
2. Have a cumulative, unweighted grade point average of at least 3.0; or
3. Have a cumulative, unweighted grade point average of at least 2.75 but less than 3.0 and has taken relevant coursework. Relevant coursework at Tri-C means that a student has completed grade 10.

Placement

Eligible students may move on to the Tri-C placement process. Students can place into college-level coursework in one or more of the following ways:

English

1. College-level placement score on ACT (18) or SAT (480)
2. Unweighted, cumulative GPA of 3.0 or higher (Students who will be in grade 11 or 12 during their first term of College Credit Plus enrollment.)
3. College-level placement on the Tri-C English placement test. Students in grades 7-10 must take the English placement test if they do not have a qualifying SAT or ACT score.

Visit tri-c.edu/englishplacement for more information.

Math

1. College-level placement score on ACT (21) or SAT (520).
2. Students in grades 10, 11 or 12 with a 2.5 grade point average can be placed using their high school coursework. [MMP Table](#)
3. Students who do not place using their high school coursework or students in grades 7, 8 or 9 must take a proctored ALEKS placement exam.

Visit tri-c.edu/mathplacement for more information.

Math placement is only required for students who want to take a math course, a course with a math pre-requisite, or if they are using the ALEKS score to gain CCP eligibility.

Next Steps

Once eligibility and placement have been determined, school counselors can complete the Authorization to Attend form. Students registered for CCP course(s) at their high school may now be added to the roster. Authorization to Attend forms do not need to be completed for partnership schools offering Tri-C courses at the high school.

Click the following links for assistance:

[Placement by Score](#)

[Math placement by high school course](#)

Testing Center Contacts:

Brunswick University Center (Brunswick)
brunswickassessment@tri-c.edu

Eastern Campus (Highland Hills)
eastassessment@tri-c.edu

Metropolitan Campus (Cleveland)
metroassessment@tri-c.edu

Western Campus (Parma)
westassessment@tri-c.edu

Westshore Campus (Westlake)
westshoreassessment@tri-c.edu

Math placement is only required for students who want to take a math course, a course with a math pre-requisite, or if they are using the ALEKS score to gain CCP eligibility.

Eligibility must be determined prior to placement into college-level coursework. Eligibility rules are put in place at the state level and determine a student's permission to participate in College Credit Plus.

Step 1 CCP Eligibility

- A. Does the student have an unweighted, cumulative GPA of 3.0 or above?
 - YES — **Eligible**
 - NO — See B
- B. Does the student have a remediation-free ACT or SAT score? (ACT English 18+, Math 22+. SAT English 480+, Math 530+)
 - YES — **Eligible**
 - NO — See C
- C. Did the student score a 46 or higher on a proctored ALEKS math placement test?
 - YES — **Eligible**
 - NO — See D
- D. Will the student have an unweighted, cumulative GPA of 2.75-2.99 with *relevant coursework** during their first term of CCP enrollment? Relevant coursework at Tri-C means that a student has completed 10th grade.
 - YES — **Eligible but must take appropriate placement test(s)**
 - NO — **Student is not eligible for CCP**

Proceed to Steps 2 and 3 for eligible students only.

Step 2 English Placement

- A. Will the eligible student be in grades 11-12 during their first term of CCP enrollment *and* have an unweighted, cumulative GPA of 3.0 or above or a qualifying ACT or SAT score?
 - YES — **Place student into college-level coursework**
 - NO — See B
- B. Will the eligible student be in grades 7-10 during their first term of CCP enrollment?
 - YES — **Student must take English placement test**
 - NO — See C
- C. Will the student have an unweighted, cumulative GPA of 2.75-2.99 with *relevant coursework** during their first term of CCP enrollment? Relevant coursework at Tri-C means that a student has completed 10th grade.
 - YES — **Student must take English placement test**
 - NO — See D
- D. Did the student use their ALEKS math placement score to determine CCP eligibility?
 - YES — **Student must take English placement test**

Step 3 Math Placement

Math placement is required for students who wish to take a math course or a course with a math prerequisite. Use whichever of the following options places the student into a higher-level course.

- A. Does the eligible student have a qualifying ACT or SAT score?
 - YES — **Use this chart to determine placement**
 - NO — See B
- B. Will the eligible student have an unweighted, cumulative high school GPA of 2.5 or above and completed Algebra II in grade 10 or after?
 - YES — **Base placement on high school coursework. High School Transcript Placement Guide.**
 - NO — **Student must take proctored ALEKS math placement test**