



**ENTERING THE SOLON CITY SCHOOLS**  
**Important Custody and Residency Information. Please read and sign.**

Parents shall be required to provide the school with current home, work and emergency telephone numbers.

The Superintendent or his designee shall take all steps necessary to confirm the accuracy of the information provided in the registration process including the Affidavit of Residency. If it is discovered that a parent, legal custodian or legal guardian has made false statements in the registration process, the School System may notify the prosecuting attorney.

This policy shall apply to all students of the Solon City Schools grades preschool through twelfth grade.

Nothing in these policies shall preclude the Solon City Schools from exercising the discretion granted to it in Ohio Revised Code 3313.64, with regard to admission of students who are living with their grandparents, and nothing in this policy shall deem a grandparent to be legal custodian or legal guardian absent a Court Order.

The child(ren) who are being registered with the Solon City Schools must not have been expelled or excluded from any other school pursuant to Ohio Revised Code Section 3313.66, nor have been permanently excluded from attending any of the public schools in the State of Ohio pursuant to Ohio Revised Code Section 3301.121 and 3313.662.

As the parent or legal custodian of the child(ren) which are being registered, you have a continuing duty to immediately inform the Solon City Schools of any change of residence and/or standing as to legal custody of the child(ren). Or to provide the Solon City Schools with a certified copy of any Court Order which affects the custody or residency of said child(ren), which have been issued or may be issued in the future.

Be it understood that in a case of legal custody and/or guardianship, it must be determined by a Court of competent jurisdiction BEFORE a student will be admitted to the Solon City Schools.

Only the parent who is the residential parent and legal custodian of the child may register the child. Legal documentation in the form of an original Journal Entry or a certified copy must be presented at the time of registration if there has been a separation or divorce. Notarized statements, attorney’s copies and/or non-certified photostat copies are not applicable forms of custody. When more than one child is involved, one original and copies of same are permissible.

A student whose parent(s), legal custodian, or legal guardian, as defined in ORC3313.64, has ceased being a resident of the Solon City School District may continue to attend a school in the district as a tuition student under provisions of Board Policy 5111 for the remainder of the current school year of attendance. A request to continue attending Solon City Schools must be approved by the Superintendent.

To request a K-4 building change, an Intradistrict Open Enrollment Application, Board Policy 5113.01, must be completed and approved by the Superintendent. This application is available at the Board of Education office. The request will not be decided upon until approximately July 15th. Mid-year requests will be determined immediately. Subsequent school years will be determined by approximately July 15th for the following year.

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I have read the above enrollment procedures and instructions. I understand them and agree to notify the Solon School District of any changes which may occur as outlined above.

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Signature

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Date