Online Registration for 2024-25

(PowerSchool Enrollment)

- Parents and guardians can access the online registration link from the Solon Schools website at www.solonschools.org
  - ➔ Hover over the Parents Tab and select the first option: Registration.
  - ➔ **Be sure you select the school year 2024-25**.
  - ➔ Create a user account (or sign in with your existing PowerSchool Enrollment parent account if you have other students in the district). The program will save your progress as you complete all required fields.
- The online registration should be completed by the **custodial parent/guardian for school purposes.**
- All required documents will need to be scanned and uploaded during the online registration process.
  - ➔ Please be sure to have **your driver's license** as well as **your child's original birth certificate** and **immunization records.**
  - ➔ **Notarized custody form** (if applicable)
  - ➔ You can use the Registration Checklist to start the scanning process now. If you use your phone to scan, be sure you **use the scan mode** (do not just take screenshots). These How-To Videos Can Help:
    - ◆ Scanning with iPhone: https://www.youtube.com/watch?v=6cgw9MzXC_U
    - ◆ Scanning with Android: https://youtube.com/shorts/d3Y6-b1A-qw?feature=share
- For the "Contacts" section of the registration, enter **ALL** parents/guardians **AND** at least two additional emergency contacts. Students will only be released in cases of emergency to adults marked as "Able to Pick Up Student."
- $100 tuition deposit required for full-day Kindergarten for your child's registration to be finalized. Payment can be made by credit card or e-check while completing the online registration (preferred). Cash or check made payable to the Solon Board of Education should be brought to the Board Office (38000 Inwood Road). Office is open 8 a.m. to 4 p.m.
- You will receive a confirmation email when you submit the registration. **However, your child's registration is not final until our team reviews the forms and you receive a second email specifically stating the registration is complete and your child is enrolled.**
- If you are missing information, your submission will be rejected and you will receive an email detailing what you need to add/change. When adding or changing information at our request, you must click on SUBMIT again to be sure that we receive the updated

registration.
- We will process the submissions as quickly as possible. Be sure to check your email regularly.