



Registration Checklist

The following items are necessary for each new student you are enrolling:

STUDENT INFORMATION:

Birth Certificate - Original Birth Certificate or Certified Copy

Custody Papers (if applicable) originals with court stamp & notarized [Solon Schools Custody Form](#)

- Guardianship
- Custody
- Divorce
- Journal Entry

Medical Information

- [Student Medical Form/Immunization Records](#)

PARENT/GUARDIAN INFORMATION:

Parent/Guardian Identification (Please provide 1 of the following)

- Ohio Driver's License or State ID
- U.S. VISA or Green Card or U.S. Passport
- Social Worker ID

Proofs of Residency

Residence verification must be uploaded at the time of online registration as follows:

If you are the owner of the dwelling, any one (1) of the following items listed below is acceptable:

- Purchase/Construction Contract
- Property Tax Bill
- Home Mortgage Coupon
- Deed

(Real Estate Property Information can be obtained from: <https://myplace.cuyahogacounty.us>)

If you are the tenant of the dwelling, a copy of your current signed lease agreement is required along with the name, address and phone number of the lessor.

OR

If you reside with a resident of Solon or Glenwillow, the owner or tenant of the property must ALSO:

- Provide a completed and notarized [Owner Affidavit Form](#) for you to upload.
- Provide one of the above proofs of residence as the property owner OR a signed lease agreement with you as an authorized occupant for you to upload.

Acceptable proof of residency if you are residing with a resident of Solon or Glenwillow:

- Paycheck Stub with Solon/Glenwillow Address
- Bank Statement
- Insurance Statement
- Any type of business mail addressed to parent/guardian - postmarked within 30 days.