

# Succeed SC !

## SHS Survival Guide

District Website: [www.solonschools.org](http://www.solonschools.org)

Facebook: Solon Schools    Twitter: @SolonSchools

### Academic Assistance- Labs/Tutors

- Academic Labs Located in the BIG study hall
- During study hall, meet with teachers or peer tutors to get help!
- Work on difficult concepts, solve problems, proof-read papers
- Sign up for your own peer tutor and plan your meeting times- see Mr. Hill in the BIG Study Hall or email him at [matthewhill@solonboe.org](mailto:matthewhill@solonboe.org).

### Announcements

- Listen for important information regarding clubs, events, activities and updated educational information.
- Announcements made at the beginning of first period
- To view announcements, go to [www.solon schools.org](http://www.solon schools.org), click High School upper right corner, click STUDENT top menu bar, scroll down, and select morning announcements

### Bookstore

- Located in front of the Commons by the Cafeteria
- Hours: open at 7:15 a.m., closed from 1:10-2:10 p.m., reopen from 2:10-3:15 p.m.
- Students may purchase class assigned books and workbooks, purchase locks, pay fees, or register for tests
- Online payments are preferred, and credit cards are accepted, go to EZPAY at [www.solonschools.org](http://www.solonschools.org)
- Go to PARENT drop down tab and click on PaySchools Central tab – Register at PaySchools if it is your first time using PaySchools.

### Locker Tip/Locker Problems ONLY IF YOU CHOOSE TO HAVE ONE

- Take a picture of your locker combo and locker number and serial number
- In case of emergency the bookstore also has a record of your combination
- You must purchase the lock at the bookstore
- If you want a locker, go online to [www.solonschools.org](http://www.solonschools.org) high school and request one.

### Cafeteria / School Lunches / PaySchools Central

- Go to [www.solonschools.org](http://www.solonschools.org)
- Food and Nutrition Sciences under the district tab - click on PaySchools Central button on left
- If in a hurry, students can bring money to the cafeteria and pay by entering their ID #.
  - Free and reduced lunch application link to create account – located at link above
  - Needs to be submitted every year

- Click on district, select Food and Nutrition Services under the district tab and then Free and Reduced Lunch Application on the left tab
- The school doesn't accept dropped-off lunches

### **Clinic**

- Clinic located in room 108
- Students must have a pass from a teacher to enter the Clinic

### **Clubs and Sports**

- Clubs and Activities
  - The complete list with advisor and their contact information is posted on [www.solonschools.org](http://www.solonschools.org), go to the upper right-hand corner and select high school, scroll down to CONNECT SC, access clubs/activities
  - Listen to announcements or email the advisor to express your interest and find out when the meetings are scheduled
- Sports
  - Go to [www.solonschools.org](http://www.solonschools.org)
  - Click High School, click Athletic Department in the top menu bar
  - Contact the Athletic Office to request information about the sport of interest and join the conditioning during off season.

### **Counselors, Career and College Planning Resources**

- Go to [www.solonschools.org](http://www.solonschools.org), high school, click on Counseling tab lower right and access
  - [SHS College Profile](#)
  - [Calendar of Events](#)
  - [Naviance](#)
  - [Local Scholarship Applications](#)
  - [NCAA](#)
  - RESOURCES – Handouts, Mobile Applications, Parenting Tips, Summer Opportunities
  - [Online Application for Excel TECC Programs](#)
  - [College Essay Advisor Sign Up](#)
- School Counselor office appointments
  - Accessible before school, after school, lunch, or study hall periods by appointment using the links on the school counseling website.
  - Guidance office procedure, upon entering the office check in with the secretary at the front desk.

### **Detention/Saturday School/In School Suspension (ISS)**

- Office detentions are served before and after school: before school in the cafeteria and after school in room 106.
- Saturday school will be assigned by the principal – school work will be assigned during Saturday school or make-up tests can be taken during this time
  - Saturdays 8 a.m. – 12 p.m.
  - Extended detention, M-R from 3-5 p.m. in Room 112
- In school suspension is assigned by the principal and is served in room 232C from 7:50 a.m. to 2:55 p.m.

### Dress Code

- See Student Handbook on [www.solon schools.org](http://www.solon schools.org), click on high school, upper right corner, click on SUCCEED SC halfway down and select the Student Handbook link

### Dropped Off Items

- Parents will be allowed to drop-off academic items ONLY during the morning until 10:30 a.m. at the front, main entrance kiosk. This is limited to book bags, written assignments, glasses, textbooks and Chromebooks.
- The office will not call students to collect the item; it is their responsibility to stop by the front security desk to pick-up the item
- Parents/guardians are allowed to drop-off medical items such as inhalers, prescription medicine forms must be completed before these medications are accepted

### LATE ARRIVAL

- Students arriving after 8 a.m. must enter through the pool lobby and report to the attendance office

Grades- see PowerSchool below

### Handbook- Student / Parent Handbook

Go to: [www.solon schools.org](http://www.solon schools.org), select high school and click Student / Parent Handbook under Succeed at SC in Quick Links

- Contents include-
  - Attendance
  - Sports
  - Student Activities
  - Grade/Grade Reports
  - Student Assessment
  - Student Exemption Form
  - Student Fund-Raising
  - Student ID Cards
  - Student Valuables
  - Student Lockers and Assignment
  - Student Recognition Programs
  - Student Records
  - Student Rights, Responsibilities, Discipline
  - Technology (Acceptable Technology Use Policy)
  - Visitors
  - Work Permits
  - Bullying and Other Forms of Aggressive Behavior
  - Cafeteria/Lunch Information
  - Cheating/Plagiarism
  - Clinic
  - Course Fees/Fines/Financial Obligations
  - Distribution of Printed Material
  - Driving/Parking/Transportation
  - Senior Privileges
  - Bell Schedule
  - Faculty
  - Graduation Requirements

### ID cards

- If a student is starting on the first day of school and they attend picture day, ID's will be distributed to students once printed.
- Students who are new to SHS, lose their ID or start school after the first week, report to the main office for details on how to replace it or email [Pattiholub@solonboe.org](mailto:Pattiholub@solonboe.org) .

- Lost cards will be replaced for a fee.

### **Lost and Found**

- Located in the Main Office
- Items unclaimed for a month are donated

### **Media/Wellness Center Procedures**

- The Test Center opens at 6:45 a.m. and closes at 4:00 p.m.
- Printing will be available in the Media/Wellness Center only for school purposes before or after school ONLY.

### **Chromebooks**

- All students will be provided a chromebook
- If chromebooks need repaired or if they are lost, please go to the Media/Wellness Center for help.

### **Parking**

- Students must apply online and have a valid driver's license, proof of insurance, proof of PaySchool payment and registration to park on campus. Current price \$25.00.
- Students must always have the permit displayed in their car as parking regulations are strictly enforced.
- Only Park in student designated areas.
- Application at the start of the year is open to any licensed driver.

### **ACADEMIC HELP AND Peer Tutors**

- **STEP ONE** - Always see your teacher first for help, set up times based on their availability to meet with them.
- **STEP TWO** - Attend the academic labs in study hall Accessible by contacting Mrs. Telepak in the Main Office or by emailing, [Paulatelepak@solonboe.org](mailto:Paulatelepak@solonboe.org)
- **STEP THREE** - Request a peer tutor - Meet during study hall, before, or afterschool in the BIG study hall - See Mr. Hill or email him [Matthewhill@solonboe.org](mailto:Matthewhill@solonboe.org).

### **PowerSchool / Online Gradebook \***

Click this link: <https://powerschool.solonschools.org/public/home.html>

- PowerSchool mobile app is available for download on mobile devices, this is the easiest option
- Go to [www.solon schools.org](http://www.solon schools.org), high school, click on Power School located half way down the page OR - click on Student or Parent at the top and select PowerSchool Viewer, sign in
- Student ID and password are same as high school network login
- Parents need to create a separate account from student using code mailed home
- Problems- request to reset code:

- Students contact your first period teacher and they will contact Mr. Sines.
- parents contact [tamarastrom@solonboe.org](mailto:tamarastrom@solonboe.org)

### Program of Studies

- Go to [www.solon schools.org](http://www.solon schools.org), high school, SUCCEED SC, Program of Studies
- Check course offerings- review descriptions of all SHS classes offered
- Plan for graduation requirements
- Learn how to calculate GPA
- Determine how to earn an honors diploma

### School Newspaper – The SHS Courier

- Sign up for your monthly subscription, listen for announcements
- theshscourier.com & @SolonCourier on Twitter

### Solon Comets Spirit Store

- Located in the pool & new gym lobby
- Your source for buying everything Solon Comets!
- The Spirit Store is open on Fridays & Saturdays, listen to announcements for hours to make it easy for SHS students to purchase SC spirit gear
- Tickets available online – Go to quick links on the Solon High Schools webpage.

### Teacher Web Pages with Assignments, Test Dates, & Needed Supplies \*

- Go to [www.solonschools.org](http://www.solonschools.org)
- Click High School upper right corner, STUDENT top menu bar, Teacher Webpages, choose your teacher OR go under staff and locate your teacher.
  - Class assignments, supplies, weekly/monthly calendars, links, and files

### Testing Center

- Making up a test when absent
  - The Testing Center opens in the morning at 6:45 a.m. – until the first bell rings at 7:45 (no passes can be written to the first period, must complete the test before 7:45 a.m.)
  - Students are to utilize the testing center during lunch, study hall period(s), or before/after school. Please communicate with your teacher about making up missed test(s)
  - Accommodations are made for individual education plans
- Extended time
  - Students who receive extended time per their 504 plan or IEP will write “Extended Time or ET” on the top of their tests before handing it in to their classroom teacher (please also verbally communicate with teacher)
  - Student should then report to testing center during appropriate hours to complete test