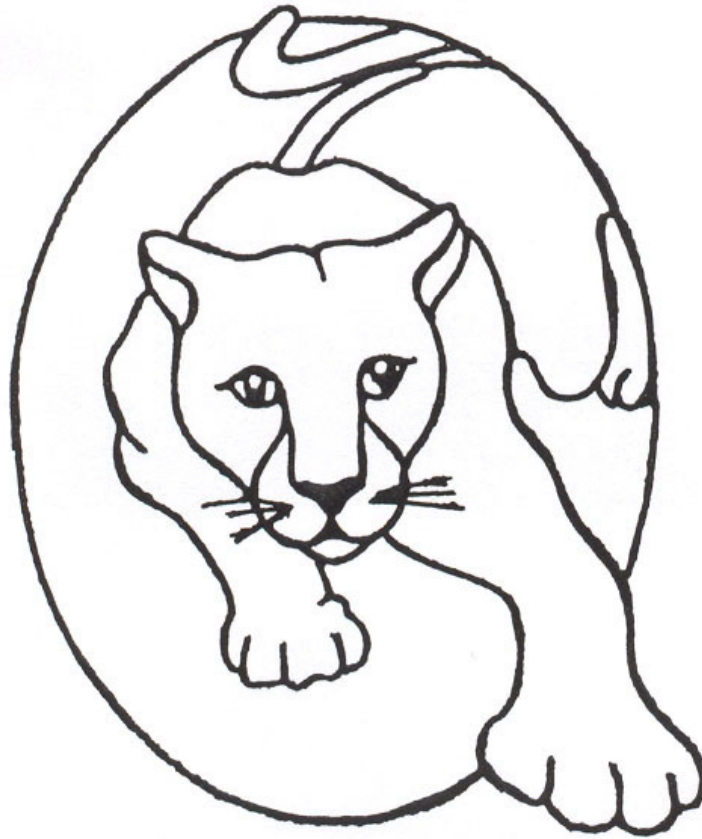


Parkside Elementary School



**Parent-Student Handbook
2009-2010**

Solon School District 2009-2010 School Calendar

Aug. 21	New Teacher Orientation	
Aug. 24	Professional Day	
Aug. 25 -28	4 Days	
Aug. 31 -Sept. 4	5 Days	
Sept. 7	Labor Day	
Sept. 8 -11	4 Days	
Sept. 14 -18	5 Days	
Sept. 21 -25	5 Days	
Sept. 28	No School	
Sept. 29 -Oct. 2	4 Days	
Oct. 5 - 9	5 Days	
Oct. 12 -15	4 Days	
Oct. 16	Professional Day	
Oct. 19 -23	5 Days	
Oct. 26 -30	5 Days	

END OF FIRST NINE WEEKS	46 Days
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Nov. 2 - 6	5 Days	
Nov. 9 -13	5 Days	
Nov. 16 -20	5 Days	
Nov. 23 -24	2 Days	
Nov. 25	Professional Day	
Nov. 26 -27	Thanksgiving Vacation	
Nov. 30 -Dec. 4	5 Days	
Dec. 7 -11	5 Days	
Dec. 14 -18	5 Days	
Dec. 21 -Jan. 3	Winter Break	
Jan. 4 - 8	5 Days	
Jan. 11 -15	5 Days	
Jan. 18	Martin Luther King Day	
Jan. 19 -22	4 Days	
Jan. 25	Professional Day & Teacher Records Day	

END OF SECOND NINE WEEKS	46 Days
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PUPIL DAYS-SEMESTER I	92 Days
PUPIL DAYS-SEMESTER II	89 Days

Jan. 26 -Jan. 29	4 Days	
Feb. 1 - 5	5 Days	
Feb. 8 -12	5 Days	
Feb. 15	Presidents' Day	
Feb. 16 -19	4 Days	
Feb. 22 -26	5 Days	
Mar. 1 - 5	5 Days	
Mar. 8 -12	5 Days	
Mar. 15 -19	5 Days	
Mar. 22 -26	5 Days	

END OF THIRD NINE WEEKS	43 Days
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Mar. 29 -Apr. 5	Spring Break	
Apr. 6 - 9	4 Days	
Apr. 12 -16	5 Days	
Apr. 19 -23	5 Days	
Apr. 26 -April 30	5 Days	
May 3 - 7	5 Days	
May 10 -14	5 Days	
May 17 -21	5 Days	
May 24 -28	5 Days	
May 31	Memorial Day	
June 1 - 4	4 Days	
June 7 - 9	3 Days	
June 10	Teacher Records Day	

END OF FOURTH NINE WEEKS	46 Days
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TEACHER DAYS-SEMESTER I	96 Days
TEACHER DAYS-SEMESTER II	90 Days
TEACHER DAYS TOTAL	186 Days
PUPIL DAYS TOTAL	181 Days
(ATTENDANCE DAYS)	

November Conference Days 12, 13, 18

PARKSIDE ELEMENTARY SCHOOL

6845 SOM CENTER

SOLON, OHIO 44139

GRADES K - 4

(440) 349-2175

VOICE MAIL: (440) 349-7757

WEBSITE: <http://www.solonschools.org>

Martha Keeney, Principal

Patricia Petrie, Guidance

Nancy Owens, Secretary

Kim Levicky, Secretary

School Hours: 8 a.m. - 2:30 p.m.

PTA OFFICERS

President

Lisa Siegler

Vice President

Beth Kalinowski

2nd Vice President

Patricia Petrie

Treasurer

Lisa Heckman

Corresponding Secretary

Nicole Lieber

MESSAGE FROM OUR STAFF

Dear Parents:

Welcome to Parkside Elementary. We're sure you will find that this is a friendly place where we are open to questions and suggestions, as well as new ideas.

We will work to create the best possible learning environment for each of our students. Our goal is the same as yours — to help in the development of a healthy, happy child prepared to move smoothly toward becoming a productive member of society.

Sincerely,

Parkside Staff

PARKSIDE MOTTO

Parkside Elementary provides a safe and comfortable family environment where learning, love, and laughter join together to empower all to grow to their fullest potential as responsible caring citizens.

DISTRICT MISSION

By inspiring students to achieve their personal best, the Solon City Schools will ensure all students attain the knowledge and skills necessary to succeed and become contributing, ethical citizens through a collaborative learning community working in partnership with families and our diverse community.

PARKSIDE MAP

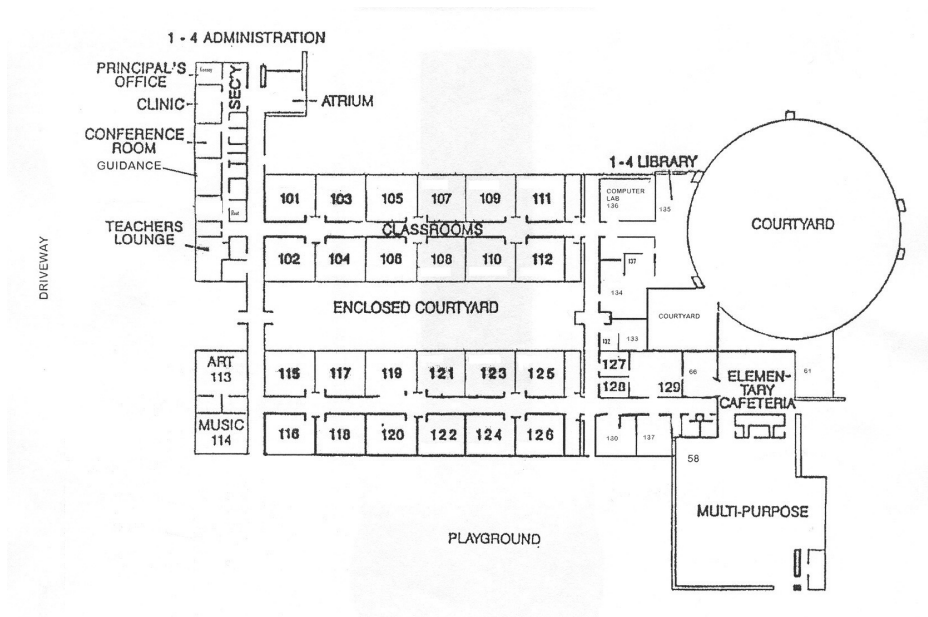


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ABSENCE (NOT PLANNED)

If a student is to be absent, a member of the family must call the school at (440) 349-2175 between 7:30 & 8:30 to report the absence and reason. If the office has not been so informed by the parents, school personnel will try to contact parents at home or at work to verify the absence. Your help in this matter is appreciated.

Requests for school work for absent students should be limited to those occasions where students will be absent for more than two days. Requests for assignments should be made as early in the day as possible to allow teachers to process the assignments during their planning time so that classes are not interrupted. No requests can be accepted after 11 a.m. since teachers check their mailbox at lunch.

Students must also be on time for the school day. Ohio law lists the following for excused absences or tardies:

1. Personal illness or injury
2. Illness in the family
3. Quarantine of the home by the Health Department
4. Death in the family
5. Medical appointment
6. Other (as designated in the school calendar)

Any student coming in late must sign in the school office. Students arriving after 8 a.m. will be counted tardy.

ABSENCE (PLANNED)

If parents know a student will be absent ahead of time, they are asked to notify their child's teacher **and the office**. Parents are encouraged to plan vacations when school is not in session.

BACKPACKS/BOOK BAGS

Students are no longer permitted to use "wheeled" or oversized backpacks at school. These items have proven to be a safety hazard.

BICYCLE/SKATEBOARDS/ROLLERBLADES/WHEELIES

Students are to park their bikes in the racks. All bikes should be locked. Bike racks are located near the west entrance. Skateboards/rollerblades/wheelies (shoes with wheels in the heels) are not permitted on school property during the school day.

BIRTHDAYS

In order to insure that no child will feel hurt or left out, we are asking that students please do not distribute party invitations at school. Please notify the classroom teacher ahead of time if you will be sending a birthday treat to the class. Parties are relegated to outside the school, but small birthday treats for the class and teacher only are most welcome. Please check with teacher for any food allergies within your child's classroom.

BUS NOTES

Bus notes are issued in the office. We ask that you include your child's name, where they are going - Name, Address and Bus Number. This information should come on a note, however, we do accept verbals on the phone up until 2 p.m.

BUS RULES

Drivers are responsible for and shall expect orderly conduct. Students on the bus shall be under the authority of and directly responsible to the driver. If students do not respond to the driver's request for orderly conduct, the driver shall report this to the school. The failure of a student to follow these regulations may result in his/her forfeiting the privilege of transportation by a school bus.

Students will:

1. Be careful approaching bus stops—walk on the left, toward oncoming traffic; be sure the road is clear both ways before crossing.

2. Be on time for the bus in order to permit the bus to follow the time schedule. The schedule does not permit buses to wait for tardy students.
3. Sit in assigned seats; drivers have the right to assign a student to a seat in the bus and to expect reasonable conduct in a manner similar to that of a teacher in a classroom.
4. Reach assigned seat in the bus without disturbing or crowding other students and remain seated while the bus is moving.
5. Obey the driver promptly and respectfully and realize that he/she has an important responsibility and that it is everyone's duty to help.
6. Keep the bus clean; no eating on the bus at anytime including chewing gum, candy or soft drinks.
7. Do not engage in loud talking or laughing; unnecessary confusion diverts the driver's attention and may result in a serious accident.
8. Keep head, arms and hands inside the bus at all times for safety reasons.
9. Be courteous to fellow students and to the bus driver.
10. Remain seated until the bus stops to unload; wait for the signal from the bus driver and then cross the road in front of the bus.
11. Only items which can be held on the lap are permitted on the bus; larger items will need to be transported by other means.
12. For safety reasons, parents are not authorized to enter school buses. Drivers should not allow parents to board the bus for any reason without prior approval from the transportation department.

Parents are responsible for the safety of students while going to and from the pick-up points and until students board the bus, and also when students exit the buses on the return trip.

Questions about bus routes, schedules, or rules can be directed to the transportation department at 349-6250.

Students exiting the bus at other than their regular stops must have advance permission. On that day a note from home stating bus number and address of the destination should be sent to school. The office will issue a bus pass.

BRINGING ITEMS TO SCHOOL

The only time students should bring toys, games, etc., to school is when their teacher instructs them to do so. The student will assume responsibility for any item brought to school. Students are not to bring tape players, radios, sports equipment, electronic toys, etc. In the past, if equipment was lost and/or broken, liability became an issue. We would appreciate your cooperation in keeping at home these items. Playtoys, which resemble weapons, should never be brought to school.

CELL PHONES

Student use of mobile phones is prohibited on school grounds, during the regular school day and on school buses or other vehicles provided by the District. Students may not use cellular telephones, including camera phones, or other electronic communication devices (ECDs) (e.g., laser pointers and attachments, personal digital assistants (PDAs) and other devices designed to receive and send an electronic signal) during the school day. Cellular telephones and ECDs must be kept out of sight and turned off during the school day.

CHANGE OF ADDRESS/PHONE

Please notify the teacher and school office of any changes in address, phone number, pager number, babysitter, or person designated in an emergency. This information is critical in the event your child becomes ill or injured.

CHANNELS TO FOLLOW

Problems, questions, or complaints are best addressed by those directly involved. Most problems are best solved taking one step at a time, and often, the first step is all that is needed.

1. Talk to the teacher.
2. Talk with the principal or guidance counselor.
3. Talk with the school superintendent.

CODE OF CONDUCT

The Solon Board of Education, in accordance with the Ohio Revised Code, has duly adopted a policy governing students' behavior. A Solon Schools' Code of Conduct is available in the office.

An orderly learning climate is necessary to provide all children the opportunity to learn. The following guidelines will help insure that opportunity:

1. We will act and speak respectfully to all people.
2. We will respect the rights, feelings, and property of others.
3. We will cooperate with each other.
4. We will follow good health and safety practices.
5. We will respect the school property and obey school rules.

COMMUNICATION

As a parent you are part of the team effort to provide your child with the best learning environment possible. We encourage your participation in that process. Communication with the school through the teacher, guidance counselor and/or principal is essential to that end. If a problem or concern should arise about your child's academic, social or emotional development, please contact us so that we can work together.

CONFERENCES

1. The school district schedules conference days each year. Teachers will notify parents/guardians of the date and conference time. To make the most of the meeting, both parents should attend if possible.
2. A conference may be held with a teacher or the principal at any time by calling the office for an appointment. If you want to give your input into your child's program or you have some other concern, please remember — no concern of yours is too small.

CUMULATIVE RECORD

Each student who enrolls in the Solon Schools must have a copy of his/her birth certificate in this file. The cumulative record contains the registration form, medical form, attendance record, standardized testing data, and child custody papers if applicable. It may also contain data from a transferring school or other data pertinent to the child's education.

It is very important that this information be kept current. If there is a change in address, phone number, doctors or persons to be notified in case of emergency, please inform the school office. Federal law provides that a parent/guardian has the right to review, upon request, the contents of the cumulative record.

CURRICULUM & GIFTED RESOURCE TEACHER (CGR)

Solon meets the diverse needs and abilities of students through curriculum differentiation. Each child's team of teachers (classroom, specials, guidance counselors and school psychologists) works to provide appropriate educational experiences for students. A Curriculum and Gifted Resource Teacher has been assigned to each building to work as a part of the teaching team.

The Solon Cognitively Gifted Program (CG) is one option in the continuum of services which is designed to address the needs of students

in grades 3-6. Students who qualify for the CG program spend three to four hours each week with a CGR teacher in differentiated learning opportunities. In order to qualify for the CG Program a student must demonstrate superior cognitive abilities as measured on an individual assessment administered by a Solon School psychologist.

DISCIPLINE

It is necessary that children learn to develop self-discipline in order to further their learning. We ask that you discuss with your child the importance of, and need for, good behavior and a good attitude while at school. Fighting, disrespect towards others, inappropriate language, including threats, or destruction of property are not tolerated. Students who break rules may be sent to the office and handled accordingly. If problems recur, parents will be notified in order to help resolve the problem.

Serious or repeated offenses can result in suspension from school. Parents can obtain copies of the district's Code of Conduct at Parkside.

DISMISSAL

If parents wish to pick up their child inside, they must do so by 2:15 p.m. or wait until student release after the buses leave at 2:30 p.m.

Students picked up by parents will be dismissed after the buses begin to leave. This procedure allows us to better supervise where our parent pickup children are going. **We encourage you not to request your children leave class early to help you avoid the buses.**

No child can stay for parent pick-up without a written note.

DRESS CODE

1. All students are expected to dress for prevailing weather conditions. Care should be given to dressing for daily outdoor recess. (Boots, mittens, and hats are a necessity in cold, wet weather.)

2. Any attire which attracts undue attention to the wearer, thus causing a disturbance and/or interfering with the orderly operation of schools, is not acceptable.
3. Shorts may be worn to school when the weather warrants them. 70° or above is a good rule of thumb. Our building is air conditioned. It is sometimes too cool in early spring for shorts to be worn comfortably.
4. No short shorts, cutoffs, halter tops, tank tops, midriff tops, etc., will be permitted. Parents will be called to bring suitable attire if necessary.
5. The principal shall have the final authority in determining compliance with the dress code.

EMERGENCIES/ILLNESS/INJURY

The school attempts to provide an environment in which your child will be safe from accidents. If a minor incident does occur, first aid will be administered and, if necessary, the school nurse will be called. If a child becomes ill and it is necessary for him/her to be sent home, the parent or guardian is expected to come promptly to school for the child after being contacted.

BE SURE TO KEEP THE SCHOOL NOTIFIED OF ANY CHANGES OF TELEPHONE NUMBERS (HOME AND WORK), ADDRESSES, PLACES OF WORK, DOCTORS' NAMES, EMERGENCY CONTACTS, CELL PHONES AND PAGERS.

Each child has a permanent Health Record on which pertinent health information is recorded. Please keep the school notified of any health problems. All information is held confidential. Contact the school to discuss any health problems or attendance concerns.

If a student has a communicable disease such as strep, pink eye, chicken pox, lice, etc., the office needs to be notified so that notices can be shared with the class.

FIRE, TORNADO AND LOCKDOWN DRILLS

Throughout the school year children are given safety instructions that include fire, tornado and lockdown drills. The procedures for fire and tornado drills are posted in each classroom and practiced regularly. Children must remain quiet and orderly so they can respond to the commands of their teacher.

GUIDANCE

Our guidance counselor is here to help or talk with you about any school problem and situation. She will try to help make your school year happy and successful. You may contact the school for an appointment.

HEALTH SCREENING

Hearing - K, 1, 3, and students new to the school.
Follow-up in grade 4.

Vision - K, 1, 3, and students new to the school.
Follow up in grades 2 and 4.

HOMEWORK

The Solon City Board of Education believes that homework, properly designed, carefully planned and geared to the development of the individual student, has an important place in the educational program. Homework should be assigned to help the student become more self-reliant, learn to work independently, improve the skills that have been taught, and complete certain projects such as the reading of worthwhile books and the preparation of research papers. Home study assignments also afford a way for parents to acquaint themselves with the school program and their own children's educational progress. Homework will not be used for disciplinary purposes. The amount and type of homework given is to be decided by the classroom teacher, within the framework of overall instructional plans.

Homework will be used as another means for helping students master the objectives of the curriculum, and will be assigned when student needs, parent expectations, and curriculum mandates require it.

HOURS

The school day begins at 8 a.m. **Students are not to arrive before 7:45 a.m. as there is no adult supervision before that time.**

Students are to leave the building and school grounds promptly upon dismissal at 2:30 p.m. Students may remain in the building after school in the company of a teacher or for supervised activities with a parent's consent/permission.

LOST AND FOUND

Items found around school should be turned in to the office. Students and parents are encouraged to check in the office for missing items.

All supplies and outerwear should have proper identification so that if an item is lost, it can easily be identified with the owner.

During the final week of school, all items will be displayed for one final look. Those items not claimed will be donated to charity.

LUNCH

All full day students in grades K-4 eat lunch at school. Children have the option of buying a hot lunch at \$2.65, or bringing their lunch from home and buying a beverage (50¢) and/or ice cream (50-75¢). A monthly menu is posted in each classroom and is also sent home with each child with the newsletter. Parents may download the menu from the district web site.

The Solon City School District uses QSP, a computerized point of sale system to enhance the cafeteria's service. QSP eliminates meal tickets and increases the speed and accuracy of the food lines. Each

student will use his or her 6-digit personal ID number to enter onto the computer pin-pad. Homeroom teachers will notify students of their 6-digit ID number. As the account is accessed, the student's name, photo, account status, and any food allergies will appear on the screen to prevent fraudulent use. The cashier then keys in the purchases made by the student and the amount is debited from their account. This system ensures total confidentiality of all students including those on a free or reduced plan.

QSP is designed as cash-less system so we are encouraging parents to pre-pay for meals. Cash and checks are acceptable. We also offer EZPay, which is an online pre-pay site. EZPay accepts VISA, MasterCard, Discover card and direct withdrawal from your personal bank account. Money not used will carry over to the following year. To access EZPay go to the parents tab on the Solon Schools Web site (<http://www.solonschools.org/>)

QSP will print out a notification when a student's account is low. The students will bring the notification letters home.

MEDIA CENTER

Children visit the media center at least once a week for instruction in research and library skills and to share good literature. As reading is at the core of education, they are expected to check out books and/or magazines, both fiction and non-fiction, to read during the week. If they do not return their library materials on the day of their next library class, they will be unable to check out additional materials until those items are returned.

Lost and/or damaged materials must be paid for before the child's end of the year report card will be issued.

MEDICATION POLICY

It is the policy of the Board of Education that all children's medication be administered in the home by a parent. However, when exceptional

circumstances occur, **ANY PARENT/GUARDIAN REQUESTING THE DISTRICT ADMINISTER ANY MEDICATION TO THEIR CHILD DURING REGULAR SCHOOL HOURS MUST COMPLY WITH SOLON'S MEDICAL POLICY.** For purposes of this policy, "medication" shall include all medicines including those prescribed by a physician and any non-prescribed (over-the-counter) drugs, preparations, and/or remedies.

Medication Procedures

1. Written permission from the parent/guardian of the student requesting that the school district comply with the physician's order must accompany the medication. A form is available upon request.
2. A statement signed by the physician that prescribes the medication for the student must accompany the medication. A form is available upon request. The statement must include the following:
 - A. Name and address of child.
 - B. Drug name, dosage, times or intervals it is to be administered.
 - C. Date administration of the drug is to begin and cease.
 - D. Special instructions for administration and storage of drug.
 - E. Any severe adverse reactions that should be reported to the physician and a phone number at which the physician can be reached in an emergency.
3. Medication must be received in the original prescription container in which it was dispensed with the student's name, medication, dosage and prescribing physician name. It is recommended that only the amount of medication that will be dispensed in school be sent to school. Parents are encouraged to bring the medication and forms to school.

If the policy is not followed, the student will not be given the medication.

ATTENDANCE AND HEALTH

Solon Schools adhere to the Ohio Department of Health guidelines in relation to communicable diseases. Any student exhibiting symptoms of a communicable disease, eg: skin rashes, inflamed eyes, fever, will be sent home until a physician has determined that the child is free of contagion. If a child is diagnosed with a communicable disease, they are to be excluded from school according to the Ohio Department of Health guidelines.

REQUIRED IMMUNIZATIONS

Diphtheria, Tetanus, Pertusses, (DPT,DTaP, DT, Td): 4/5 doses

A minimum of four (4) doses are required. If the fourth dose was administered before the fourth birthday, a fifth does is required.

Poliomyelitis (OPV, IPV): 3/4 doses

1. A schedule consisting of two (2) doses of IPV, followed by two (2) doses if OPV. Four (4) doses are required.
2. A schedule of either all IVP or all OPV. A minimum of three (3) doses are required. If the third dose was received before the fourth birthday, a fourth dose is required.

MMR (Measles, Mumps, Rubella): 1/2 doses

Two (2) doses of the MMR vaccine are required for entry into Kindergarten and grades 7 through 12. The first dose must have been received on or after the first birthday and the second at least 28 days after the first. One (1) dose is required for grades 1 through 4.

Hepatitis B Vaccine: 3 doses

A minimum of three (3) doses are required for entry into Kindergarten. The second dose must have been administered at least 28 days after the first. The third dose must be administered at least two months after the second dose and at least four months after the first dose.

MOVING/WITHDRAWAL

Please notify the school if you are moving to another school district. The transfer will be completed by the school secretary. You will need to sign a Release of Information Form in the office.

NON-CUSTODIAL PARENTS

Non-custodial parents may ask the school office to be put on a mailing list to receive our newsletters, menus and copies of report cards. Requests for specific classroom information should be made directly to the child's teacher.

Perhaps the best way to keep abreast of happenings here at Parkside is to periodically visit our web site: www.solonschools.org.

PARENT PICK-UP/DROP OFF

Parents picking their child up during the school day should report to the office to sign their child out. Parents dropping their child off in the morning may do so at the back door from 7:45-8 a.m. After 8 a.m. they must come in the front door and check in at the office.

Parents picking up their child at the end of the school day should park along the west side of the building and wait in their car. The child must have a note in order to stay for parent pick up or they will be sent on their regular bus routine. Parents may call the office until **2:00** p.m. to arrange for a parent pick up. Do not make arrangements with your child to pick them up in the back. The rear parking lot doors will be locked during school hours.

If parents wish to pick up their child inside, they must do so by 2:15 p.m. or wait until student release after the buses leave at 2:30 p.m.

PARENTS OUT OF TOWN

If parents anticipate being out of town, they need to notify the school office in writing with the name of the person in charge and the tele-

phone numbers in case of an emergency.

PETS

Pets are not permitted in the Solon Schools. This policy is intended to protect students from potential injury and exposure to disease, which may be carried by animals. Many students with allergies may be at risk in the presence of animals. Please do not bring your pets to school.

PLACEMENT

In a heterogeneous setting we take great care when considering placement. A heterogeneous class consists of a balanced mix of students so that each group has a comparable number of high, average, and low achievers. To ensure that our classrooms are well balanced, we ask that parents do not make a specific request for teachers. We do want you, however, to speak with us about particular needs of your child. Please call/write the principal or guidance counselor if you have a concern.

PTA

The members of the Solon Parent Teachers Association (PTA) are dedicated to helping the schools provide the richest possible learning environment. This help is provided in two major ways - through fund-raising and volunteer programs. Parents who participate in the many activities, volunteer programs and fundraising projects show their interest, caring and support of the students and teachers.

RECESS

Students are expected to go outside for recess every day. Please be sure your child comes to school dressed appropriately for the weather.

A student may be excused from recess for health reasons if a note is sent to the teacher. A doctor's excuse is needed if a child is to stay

inside for recess for an extended time. The doctor's excuse applies also for a child not participating in a physical education class for more than one day. Children in for recess will remain in the cafeteria.

REGISTRATION

A child entering the Solon Schools must be registered by an adult. Registration forms must be completed at the board office and proof of attendance in a prior school (transfer or report card) presented.

In order to enroll your child we need a birth certificate, proof of residence, immunization records and certified parental custody papers if applicable. Call for appointment - 349-7701.

The Ohio State Immunization Law requires that each child entering school must have received, or be in the process of receiving immunization against poliomyelitis, diphtheria, whooping cough, mumps and tetanus (DPT), regular measles (or have had disease), 3-day (German) rubella measles. A tuberculin test is also required.

REPORT CARDS

Reporting to parents of students in grades 1-4 is done through a formal report card which is issued four times a year. The report cards are sent home with the students at the end of each nine week grading period, except for first grade, their first report card is given to the parent at their conference. Report cards for kindergarten are issued three times per year.

In addition, scheduled dates for parent-teacher conferences are held during the year. November for Grades K-4, and March for Kindergarten only.

RETURNED CHECKS

In the event a check, received for the payment of any amount owed to the Solon City Schools, is returned by the maker's bank due to non-

sufficient funds (NSF), stop payment or an account being closed, a processing fee of \$20.00 will be assessed. In the event a second check is returned for the same maker, that person's check writing privileges will be suspended for the balance of the school year and all further transactions will require a payment in cash or certified check.

SCHOOL CLOSING

If exceptionally inclement weather occurs, please tune in to local television and radio stations including Channel 22 for information on whether our schools will be closed. We will make every effort to inform the stations as early as possible so that you will be informed in plenty of time to keep your children safely at home. Please do not call the school. Parkside PTA has developed a phone tree for classroom co-ordinators to notify our families.

STUDENTS SHOULD BE TAUGHT WHERE TO GO IF AN EMERGENCY FORCESSCHOOL TO BE DISMISSEDEARLY. Please arrange with a friend or neighbor to care for your child if he/she is sent home unexpectedly.

SECURITY

Schools have always tried to convey an open and welcoming atmosphere for visitors and parents. Those days have changed with the recent violent acts directed toward our children. We now must take a proactive position to safeguard our students. Security measures are now a fact of life for schools. Many of these security measures will cause changes in the routines which you have become accustomed. Please be aware that we still desire your participation. However, we must keep the issue of safety a priority of our daily operation. Thank you for your cooperation.

SPECIAL SERVICES

The Solon Board of Education recognizes the individual differences of each child and makes provisions for effective learning situations to

meet these needs. Services are available for the learning disabled and academically talented and for those who require speech and hearing therapy. Psychological services are also available to help diagnose and remediate problems that do not require special placement.

SPIRIT DAYS

Spirit Day is celebrated monthly at Parkside School, usually the last Friday of the month, see calendar for exact dates. Students are invited to wear their Parkside spirit wear or anything blue on these days. PTA provides a treat to each student on these days.

STATEWIDE TESTING

Throughout the school year, teachers will administer Ohio's Diagnostic and Screening Measures to kindergarten through second grade students. These assessments give teachers and parents valuable information about students' progress towards meeting grade level benchmarks.

All Ohio third graders will take the Ohio Reading Achievement Test during the first full week of October. All third grade students will take the Ohio Reading Achievement Test again in late April/early May. Third graders will also take the Ohio Math Achievement Test and the Ohio Writing Diagnostic in May.

Fourth grade students will take the Ohio Achievement Tests in writing, math and reading. All fourth grade tests are taken in late April/early May according to state law.

TECHNOLOGY

Acceptable Technology Use Policy

Technology is playing an increasingly important role in education, and when used appropriately, can significantly enhance educational

opportunities for students, staff and the community. Unrestricted Internet access is now available to students and teachers of Solon City Schools. The Internet offers vast, diverse and unique resources to both students and teachers and proper use of the Internet is encouraged. This Acceptable Technology Use Policy applies to situations where any person or persons utilize the technology resources at Solon City Schools.

The following principles have been adopted to insure that users of the technology resources at Solon City Schools comply with the Acceptable Technology Use Policy.

Authorized uses of the technology resources include:

1. Learning activities to facilitate Solon City Schools' instructional objectives.
2. Research conducted in support of educational or research programs authorized by Solon City Schools.
3. Utilization by specifically authorized persons for the administration of Solon City Schools and its programs.
4. Communications between faculty, staff and students containing messages or information, the content of which is not in conflict with this policy.

Unauthorized uses include:

1. Any utilization infringing on the rights or liberties of another.
2. Illegal or criminal use of any kind.
3. Utilization involving communications, materials, information, data or images prohibited by legal authority as obscene, pornographic, threatening, abusive, harassing, discriminatory, anti-social or in violation of any other Solon City Schools' policies.
4. Accessing, viewing, printing, storing, transmitting, disseminating

or selling any information protected by law or subject to privilege or an expectation of privacy.

5. Utilization that causes or permits materials protected by copyright, trademark, service mark, trade name, trade secret, confidential or proprietary data and information statutes, or communications of another, to be uploaded to a computer or information system, published, broadcasted or in any way disseminated without authorization of the owner.
6. Any attempts to access any resources, features, contents or controls of the technology resources that are restricted, confidential or privileged.
7. Utilization of resources causing damage to or altering the operation, functions or design of the technology resources or content.
8. Granting access to persons not authorized to use the technology resources of Solon City Schools, either by intentional action such as disclosure of account information or unintentional action such as failure to log off.
9. Commercial, profit-motivated or partisan political use.
10. Utilization requiring privacy of any kind for any purpose.

The Internet is an electronic highway connecting thousands of computers all over the world and millions of individual subscribers. With unrestricted access to the Internet comes the availability of material that may not be of educational value and is clearly not appropriate or authorized by this policy. To monitor compliance with this policy, communications and information accessed by the authorized user is subject to random monitoring by Solon City Schools. Consequently, as an authorized user, it is understood that any expectation or right of privacy in communications, data, programs or other personal information stored, displayed, accessed, communicated, published or transmitted is waived.

It is further understood that violation of this policy may result in revocation of utilization privileges and/or administrative discipline and could lead to criminal prosecution.

Student Acknowledgment:

I have carefully read, understand and agree to comply with the Solon City Schools' Acceptable Technology Use Policy. I understand that I am personally responsible for acts or omissions in connection with utilization in derogation of this policy. I further understand that violation of this policy may result in loss of user privileges, administrative discipline and may constitute a criminal offense.

VISITORS

All visitors must report to the school office and are required to wear a visitor badge while they are in the building.

VOLUNTEERS

A volunteer is any individual who shares his or her time, talents, knowledge, or skills to satisfy school needs on a one-time or a continuing basis. The volunteer works with and under the direction of teachers, principal, or guidance counselor.

We encourage parents to experience the benefits of volunteering in our building. There are many different opportunities to do so. If you are interested, please contact the guidance counselor or our PTA.

Print student name

I have received and read the 2009-2010 Student-Parent Handbook. I understand and pledge to follow the guidelines set forth in all policies contained herein, including the Acceptable Technology Use Policy.

Student Signature

Parent Signature

Grade

Teacher

Date

NOTE: Please sign and **return** this signature page along with the Video/Photography Release form on Page 27 to the school office.

Video/Photography Release Form

1. I hereby give Parkside Elementary the right to use video footage and/or photographs of my student(s).
2. I agree that the video footage and/or photographs will be the property of the school and I waive all rights including the right to inspect and/or approve copy or voice commentary that may be used in conjunction with uses to which they may be applied.
3. The pictures and/or video footage may be used as the Solon School District sees fit in the publication of educational or promotional materials and for any other lawful purpose.

Student Name (Please print)

Grade

I/we give permission for our student(s) to be videotaped or photographed.

Signature of Parent or Guardian

Date

I/we do not give permission for our student(s) to be videotaped or photographed.

Signature of Parent or Guardian

Date

BOARD OF EDUCATION

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Deborah V. Siegel, *Assistant Superintendent*
Thomas W. Stupica, *Assistant Superintendent*

PARKSIDE ELEMENTARY SCHOOL

Martha Keeney, *Principal*